



# UTTAM SUGAR MILLS LIMITED

Corporate Office: A-2E, IIIrd Floor, CMA Tower, Sector-24, NOIDA-201301, UP (India)

Telephone : 0120- 4525000 E-mail : [investorrelation@uttamsugar.in](mailto:investorrelation@uttamsugar.in)

REF:- Folio / DP ID & Client Id No: \_\_\_\_\_

Date: 21/08/2026

Dear Shareholder,

**Sub.: Web-link to Notice of the 31<sup>st</sup> Annual General Meeting and Integrated Annual Report for FY 2025-26. Request for Furnishing PAN, KYC, Nomination and Bank Details and Dividend & Tax on Dividend Information**

## AGM Information:

We are pleased to inform you that the 31<sup>st</sup> Annual General Meeting ("AGM") of the Members of Uttam Sugar Mills Limited is scheduled to be held on Friday, 18<sup>th</sup> September, 2026 at 12:00 Noon (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM"). In compliance with Regulation 36(1)(a) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Notice of the AGM and the Integrated Annual Report for FY2025-26 are being sent in electronic mode only to those Members whose email addresses are registered with the Company, its Registrar to an Issue and Share Transfer Agent (RTA), NSDL and Central Depository Services (India) Limited (CDSL) (collectively referred to as the Depositories), or Depository Participants (DPs).

As per the records available with the Company and/or its RTA, your email address is not registered against your Demat Account/ Folio Number. As a result we are unable to deliver the integrated Annual Report for FY2025-26 to you electronically. Therefore in accordance with Regulation 36(1)(b) of the SEBI (LODR) Regulations, 2015, we are sending this letter to inform you that the Notice of 31<sup>st</sup> AGM along with Integrated Annual Report for FY 2025-26 can be accessed through the following modes:

| ANNUAL REPORT 2025-26                                                                                                                                                                                                                                                                                                                                                        | NOTICE OF 31ST AGM                                                                                                                                                                                                                                                                                                                                                                             | QR CODE                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Web-Link</b><br><a href="https://www.uttamsugar.in/adminpanel/product_image/083cff325b2d8e8a446eed989680eb3bAnnual_Report_2025-26_Optimized_website.pdf">https://www.uttamsugar.in/adminpanel/product_image/083cff325b2d8e8a446eed989680eb3bAnnual_Report_2025-26_Optimized_website.pdf</a><br><b>Path</b><br>www.uttamsugar.in> Investor Lounge>Annual Report>AR-2025-26 | <b>Web-Link</b><br><a href="https://www.uttamsugar.in/adminpanel/product_image/1e6f61c865644944363c989af932f000Notice%20of%20AGM%20Final.pdf">https://www.uttamsugar.in/adminpanel/product_image/1e6f61c865644944363c989af932f000Notice%20of%20AGM%20Final.pdf</a><br><b>Path</b><br>www.uttamsugar.in> Investor Lounge>Shareholders Meeting>AGM on 18.09.2026> Notice of 31 <sup>st</sup> AGM |  |

The aforesaid Notice and Annual Report can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and National Stock Exchange of India Limited at [www.nseindia.com](http://www.nseindia.com) and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com)

## Email Updation:

Members holding shares in Physical Mode and who have not registered/updated their email addresses with the Company/ RTA are requested to register/update their email addresses by writing to the company at [investorrelation@uttamsugar.in](mailto:investorrelation@uttamsugar.in) or to RTA at [delhi@in.mpms.mufg.com](mailto:delhi@in.mpms.mufg.com). Alternatively, the members may register their email address by visiting the link [https://web.in.mpms.mufg.com/EmailReg/Email\\_Register.html](https://web.in.mpms.mufg.com/EmailReg/Email_Register.html). The detailed process for registering of email ID is also being provided in the Notice of 31<sup>st</sup> AGM.

## Key details for the AGM and Final Dividend are as under:

| E-voting Details:                                  |                                                            |
|----------------------------------------------------|------------------------------------------------------------|
| Cut-off date to determine entitlement for e-voting | Friday, 11 <sup>th</sup> September, 2026                   |
| E-voting start date and time                       | Tuesday, 15 <sup>th</sup> September, 2026 (9:00 a.m. IST)  |
| E-voting end date and time                         | Thursday, 17 <sup>th</sup> September, 2026 (5:00 p.m. IST) |
| Final Dividend For FY2025-26:                      |                                                            |
| Rate of dividend                                   | Rs.2.50/-per equity share                                  |
| Record date                                        | Friday, 11 <sup>th</sup> September, 2026                   |
| Payment date                                       | On or before 17 <sup>th</sup> October, 2026                |

As mandated by SEBI, dividend payments are required to be made electronically to the bank account registered with the shareholder's KYC-compliant folio/demat account. Shareholders are therefore requested to ensure that their PAN, KYC, contact and bank account details are duly updated with the Company's Registrar and Transfer Agent (RTA), in case of physical holdings, or with their Depository Participant (DP), in case of demat holdings.

**KYC Updation/Completion:**

This is to inform you that the Securities and Exchange Board of India ("SEBI"), vide its Master Circular No. HO/38/13/(4)2026-MIRSD-POD/1/4298/2026 dated 06th February, 2026 and SEBI circular bearing reference no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2024/81 dated June 10, 2024, has made it mandatory for security holders holding shares in physical form to furnish/update PAN, e-mail address, mobile number, signature, and bank account details with the Company's RTA/Company. The choice of nomination is optional; however, shareholders are requested to avail of the nomination facility in their own interest.

Members are requested to update and complete your KYC\* details with Depository Participants (DPs), if shares held in electronic form and with Company/Registrar and Transfer Agent("RTA") through Service request, if shares held in physical form \*(including name, postal address, email ID, telephone/ mobile numbers, PAN, mandates, nominations, power of attorney and Bank Details). Alternatively, the members can also upload KYC documents on RTA website <https://web.in.mpms.mufg.com/KYC/index.html> using the Serial No. printed on the "KYC FORM" overleaf. The Formats for the updation/completion of KYC norms are also available on the Company's website i.e. [www.uttamsugar.in](http://www.uttamsugar.in)

**Navigation Path for KYC Documents:** Company's Website ([www.uttamsugar.in](http://www.uttamsugar.in)) → Investor's Lounge → Norms for PAN, KYC, Nomination

**TAX on Dividend:**

As per Income Tax Act, 2025 ('IT Act'), dividend income is taxable in the hands of shareholders and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates under the IT Act, subject to approval of shareholders at the ensuing AGM. In case shares are held in Demat mode, Shareholders are requested to complete/update their residential status, PAN and category as per the Income tax Act with their DP(s). In case shares are held in physical form shareholders are required to submit these details with the Company/RTA to enable the Company to determine the appropriate TDS/withholding tax as applicable. In this regard shareholders are requested to submit the key documents as detailed below:-

| Category of Shareholder                                                                                                                                                          | Document(s) to be submitted/uploaded                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resident individual shareholders with PAN*</b> and whose income does not exceed maximum amount not chargeable to tax or who is not liable to pay income tax                   | Form 121 (erstwhile Form No. 15G or Form No. 15H)                                                                                                                                                                                   |
| <b>Non-resident shareholders (including Foreign Portfolio Investors (FPIs)) who can avail beneficial rates under tax treaty between India and their country of tax residence</b> | i. No Permanent Establishment Declaration<br>ii. Beneficial Ownership Declaration<br>iii. Tax Residency Certificate<br>iv. Copy of electronically filed Form 41 (erstwhile Form 10F)<br>v. Any other document which may be required |

Further, shareholders are requested to take care of following while submitting Form 121.

- All fields in Form 121 must be mandatorily filled. Incomplete/defective forms should be rejected and excluded from the Depository download.
- Account status in BENPOS and Form 121 must be the same.
- DOB should be validated by the Depository based on KYC records.
- Senior citizens should upload PAN copy for DOB verification.

Please also take note that, If PAN is not correct/invalid/inoperative then tax will be deducted at higher rates and credit of TDS will not be available.

**Others Misc. points for E-voting and to join virtual AGM:**

- Refer to point no. 30 to 33 of notes of AGM Notice for procedure for e-voting and to join virtual AGM. Refer to point no. 34 of notes of AGM Notice to know the procedure for Speaker registration and to raise questions and seek clarification.
- Members who are attending the AGM and have not cast their vote during remote e-voting period, can vote on the resolutions during the AGM (Refer Point no. 32 of notes of AGM Notice)

**Address for correspondence with R&T agent for E-voting and AGM:**

Name : NIVIS CORP SERVE LLP  
Add : 03, Shankar Vihar, 2<sup>nd</sup> Floor, Vikas Marg,  
Delhi- 110092

Thanking you,  
Yours faithfully,  
For Uttam Sugar Mills Limited

Sd/-  
Rajesh Garg  
Company Secretary and Compliance officer  
FCS-5841